



INDIAN OVERSEAS BANK OFFICERS' ASSOCIATION

Regd. No. 321/MDS (Recognised by the Management)

(Affiliated to All India Bank Officers' Confederation)

Administrative Office : 763 Anna Salai, Chennai - 600 002

Ph. General : 2851 7072, 2852 1925, 2852 5214, President / General Secretary : 2851 4134

email : gs.ioboa@gmail.com / ioboa@iobnet.co.in website : www.ioboa.org.in



Circular No. 6 / 2025

Date : 23.07.2025

AMENDMENT TO BYE LAWS

Dear Comrades,

It is proposed to amend the Bye-laws of our Association as below. These amendments will be placed before the ensuing General Council to be held on 09th & 10th August, 2025 at Chennai for its consideration and adoption.

With regards,

Yours Comradely,

(S. PREMKUMAR)

GENERAL SECRETARY

EXISTING	PROPOSED
<p>12. GENERAL COUNCIL:</p> <p>a) The General Council shall be constituted by delegates known as members of the General Council duly elected by members of the respective office/branch/demarcated cluster subject to the delegates being not in arrears of subscription and levy as on date of Notice issued for such election in such office/branch/demarcated cluster as the case may be.</p> <p>Explanation :</p> <p>i) Central Office shall be deemed a separate region of Indian Overseas Bank.</p>	<p>12. GENERAL COUNCIL:</p> <p>(a) The General Council shall be constituted by delegates known as members of the General Council duly elected by officers of the respective office/branch/demarcated cluster subject to the delegates and officers being not in arrears of subscription and levy as on date of Circular issued for such delegate election, in such office/branch/demarcated cluster as the case may be,</p> <p>Explanation :</p> <p>i) Central Office shall be deemed a separate region of Indian Overseas Bank. STC Chennai , ITSD in Hyderabad are part of Central Office for electing representative / delegate.</p>

EXISTING	PROPOSED
<p>ii) The term “branch” shall include Extension Counter(s) attached to it. The term “Department” in Central Office shall include Cells attached to it.</p> <p>iii) RCCs shall form part of Regional Office.</p> <p>iv) RRBs / RSETTI / Retail Mart / RLPC / Nodal Audit Office / STC in respective regions shall form Regional Office or a Branch/Cluster of Indian Overseas Bank situated in same or nearest City/Town.</p> <p>V) Officers on deputation outside the Bank shall be members of the Office/Branch situated in the same or nearest centre as decided by the Demarcation Committee.</p> <p>Subject to production of proof of travel expenses to attend General Body/Extraordinary General Body Meetings, all Delegates will be paid actual expenses incurred, not exceeding 3 Tier AC Train fare for delegates travelling from centres/branches /offices located 1000 kms & beyond to the venue of the General Body/Extraordinary General Body Meeting and for other outstation delegates train / bus fare by cheapest class.</p>	<p>ii) The term “branch” shall include Currency Chest, Retail Mart and Extension Counter(s) attached to it. The term “Department” in Central Office shall include Cells attached to it.</p> <p>iii) RCCs / Government Business Cell shall form part of Regional Office.</p> <p>iv) RRBs / RSETTI / RLPC / Nodal Audit Office / STC in respective regions shall form Regional Office or a Branch/Cluster of Indian Overseas Bank situated in same or nearest City/Town.</p> <p>V) Officers on deputation outside the Bank shall be members of the Office/Branch situated in the same or nearest centre as decided by the Demarcation Committee.</p> <p>Subject to production of proof of travel expenses to attend General Body/Extraordinary General Body Meetings, all Delegates will be paid actual expenses incurred, not exceeding 3 Tier AC Train fare irrespective of the distance, for travelling from centres/branches /offices to the venue of the General Body/Extraordinary General Body Meeting.</p>
<p>13. A. EXECUTIVE COMMITTEE</p> <p>a)The Executive Committee shall be elected from among the members of the Association by the General Council at its Triennial meeting and shall consist the following.</p>	<p>13. A. EXECUTIVE COMMITTEE</p> <p>a)The Executive Committee shall be elected from among the members of the Association by the General Council at its Triennial meeting and shall consist the following.</p>

EXISTING	PROPOSED
<p>President</p> <p>Senior Vice President not exceeding two.</p> <p>.....</p> <p>Two Vice Presidents (one each from geographical area)</p> <p>General Secretary</p> <p>One Joint General Secretary (All India)</p> <p>Treasurer</p> <p>Four Deputy General Secretaries (All India)</p> <p>One or more Joint Treasurers (All India)</p> <p>Twelve or more State Secretaries representing State/s (as per geographical area)</p> <p>.....</p> <p>Four Assistant General Secretaries (reserved for lady officers) (one each from geographical area)</p> <p>Forty-Nine or more Assistant General Secretaries (one from each region)</p> <p>One or more Joint Secretaries with a maximum of Ten.</p> <p>One or more Committee Members with a maximum of eight.</p>	<p>President</p> <p>Senior Vice President not exceeding two.</p> <p>One Vice President - All India</p> <p>Three Vice Presidents (one each from geographical area.</p> <p>General Secretary</p> <p>One Joint General Secretary (All India)</p> <p>Treasurer</p> <p>Four Deputy General Secretaries (All India)</p> <p>One or more Joint Treasurers (All India)</p> <p>Nine Joint General Secretary representing State/s as per geographical area.</p> <p>Eighteen Deputy General Secretary representing State/s as per geographical area.</p> <p>Four Assistant General Secretaries (reserved for lady officers) (one each from geographical area)</p> <p>Fifty-four or more Assistant General Secretaries (one from each region)</p> <p>One or more Joint Secretaries with a maximum of Ten.</p> <p>One or more Committee Members with a maximum of eight.</p>
<p>13.B. WORKING COMMITTEE</p> <p>The Working Committee shall comprise of the following office bearers of the Executive Committee.</p>	<p>13.B. WORKING COMMITTEE</p> <p>The Working Committee shall comprise of the following office bearers of the Executive Committee.</p>

EXISTING	PROPOSED
<ol style="list-style-type: none"> 1. President 2. All Senior Vice Presidents 3. All Vice Presidents 4. General Secretary 5. Joint General Secretary (All India) 6. Treasurer 7. Deputy General Secretaries (All India) 8. All state secretaries representing State/s as per geographical area. 	<ol style="list-style-type: none"> 1. President 2. All Senior Vice Presidents 3. Vice President – All India 4. Vice President South, North & West and Central & East 5. General Secretary 6. Joint General Secretary (All India) 7. Treasurer 8. All Deputy General Secretaries (All India) 9. All Joint General Secretaries representing geographical area.
<p>14. ELECTION OF OFFICE BEARERS</p> <p>EXISTING:</p> <p>14 (d) On the date fixed for the purpose, the Election Committee shall issue a notice calling for nominations for the various posts.</p> <p>(i) Election of Office Bearers and Executive Committee members shall be held at the General Council meeting in the following manner.</p> <p>(i) President, Senior Vice Presidents, General Secretary, Joint General Secretary (All India), Treasurer, Senior Deputy General Secretaries (All India), Deputy General Secretaries (All India) and Joint Treasurer (All India) shall be elected by all the Delegates present at the Triennial General Council Meeting of the Association.</p> <p>(ii) Where the number of posts of a position is more than one, the delegate should cast their vote for all the posts in that position else the vote shall be treated invalid.</p>	<p>14. ELECTION OF OFFICE BEARERS</p> <p>PROPOSED:</p> <p>14(d) On the date fixed for the purpose, the Election Committee shall issue a circular calling for nominations for the various posts.</p> <p>(i) Election of Office Bearers and Executive Committee members shall be held at the General Council meeting in the following manner.</p> <p>(i) President, Senior Vice Presidents, Vice President (All India), General Secretary, Joint General Secretary (All India), Treasurer, Deputy General Secretaries (All India) and Joint Treasurer (All India) shall be elected by all the Delegates present at the Triennial General Council Meeting of the Association.</p> <p>(ii) Where the number of posts of a position is more than one, the delegate should cast their vote for all the posts in that position else the vote shall be treated invalid.</p>

EXISTING	PROPOSED
<p>(iii) Two Vice Presidents as listed below:</p> <p>a) Vice president (South) — The States of Telengana, Andhra Pradesh, Karnataka, Goa, Kerala, Tamil Nadu & Puduchery - 1 Post</p> <p>b) Vice President (North) — Rest of India - 1 Post</p> <p>.....</p> <p>shall be elected by the delegates from the respective geographical areas present at the Triennial General Council meeting of the Association.</p> <p>(iv) 12 or more State Secretaries (State/States) in charge of the following states:</p> <p>i) Telengana & Andhra Pradesh : All General Council Members from Telangana & Andhra Pradesh state Viz. Hyderabad, Vijayawada, Visakhapatnam & Warangal Regions.</p> <p>ii) Bihar, Jharkhand & Odisha : All General Council members from Bihar, Jharkhand & Odisha states Viz. Berhampur, Bhubaneswar, Patna and Ranchi Regions.</p> <p>iii) Delhi, NCR Delhi, Haryana, Himachal Pradesh, Uttar Pradesh, (including Mathura, Noida & Ghaziabad District of U.P) UT of Chandigarh : All General Council members from State of Delhi & NCR Delhi, Chandigarh and Ludhiana Region</p>	<p>(iii) Three Vice Presidents as listed below :</p> <p>a) Vice president (South) — The States of Panjim Goa, Karnataka, Kerala, Tamil Nadu & Pondichery UT - 1 Post</p> <p>b) Vice President (North & West) – The States of Bihar, Delhi, Gujarat, Haryana, Himachal Pradesh, J&K, Maharashtra, Punjab, Rajasthan, Uttarakhand and Uttar Pradesh - 1 Post</p> <p>c) Vice President (Central & East) – The states of Andhra Pradesh, Telangana, Chhattisgarh, Madhya Pradesh, Jharkhand, Odisha, West Bengal, Andaman & Nicobar UT and North East – 1 Post</p> <p>shall be elected by the delegates from the respective geographical areas present at the Triennial General Council meeting of the Association.</p> <p>(iv) Nine Joint General Secretaries in charge of the following State/s.</p> <p>i) Bangalore : Goa, Karnataka and Kerala, comprising of 7 Regions Viz. Panjim Goa, Bangalore, Mysuru, Mangalore, Ernakulam, Kozhikode and Thiruvananthapuram</p> <p>ii) Delhi : Delhi, Haryana, Punjab and Chandigarh UT comprising of 4 Regions Viz. Delhi, NCR Delhi, Chandigarh & Ludhiana.</p> <p>iii) Hyderabad : Andhra Pradesh, Telangana, Chhattisgarh and Madhya Pradesh comprising of 7 Regions Viz. Hyderabad, Vijayawda, Visakhapatnam, Tirupathi, Warangal, Raipur and Bhopal</p>

EXISTING	PROPOSED
iv) Madhya Pradesh & Chattisgarh: All General Council Members from Madhya Pradesh & Chattisgarh states Viz. Bhopal & Raipur Regions.	iv) Kolkata : Odisha, Jharkhand, West Bengal, Andaman and Nicobar UT & North East, comprising of 7 Regions Viz. Berhampur, Bhubaneswar, Kolkata I, Kolkata II, Siliguri, Ranchi and Guwahati.
v) Goa & Karnataka : All General Council Members from Goa and Karnataka states Viz. Bangalore, Mangalore & Goa regions.	v) Lucknow : Uttarakhand, Uttar Pradesh and Bihar comprising of 5 Regions Viz. Lucknow, Varanasi, Meerut, Dehradun and Patna.
vi) Gujarat & Rajasthan – All General Council Members from Gujarat & Rajasthan states Viz. Ahmedabad, Baroda & Jaipur Regions.	vi) Mumbai : Gujarat, Rajasthan and Maharashtra, comprising of 6 Regions Viz. Ahmedabad, Baroda, Jaipur, Mumbai, Nagpur and Pune.
vii) Kerala : All General Council members from Kerala State Viz. Ernakulam and Tiruvananthapuram Regions.	vii) Tamil Nadu (South) : Tamil Nadu, comprising of 6 Regions Viz. Madurai, Karaikudi, Thanjavur, Nagercoil, Tirunelveli and Tuticorin.
viii) Maharashtra : All General Council Members from Maharashtra State Viz. Mumbai , Nagpur & Pune regions.	viii) Tamil Nadu (Central) : The State of Tamil Nadu, comprising of 5 Regions Viz. Coimbatore, Erode, Salem, Tiruchirappalli and Dindigul.
ix) Tamil Nadu (North) : All General Council members from Central Office, Chennai I, Chennai II, Erode, Kancheepuram, Puducherry, Salem and Vellore Regions.	ix) Tamil Nadu (North) : The State of Tamil Nadu and Pondicherry UT comprising of 7 Regions Viz. Central Office, Chennai I, Chennai II, Pondicherry, Kancheepuram, Vellore & Nagapattinam
x) Tamil Nadu (South) : All General council Members from Coimbatore, Karaikudi, Madurai, Nagercoil, Thanjavur, Tirunelveli, Trichy and Tuticorin Regions.	Shall be elected by the delegates from the respective geographical areas present at the Triennial General Council meeting of the Association.
xi) Uttar Pradesh : (excluding Districts of Mathura, Noida & Ghaziabad) & Uttaranchal: All General Council Members from	

EXISTING	PROPOSED
<p>the State of Uttar Pradesh & Uttaranchal (Comprising Varanasi, Lucknow, Meerut and Dehradun Region)</p> <p>xii) West Bengal, A & N Islands & North Eastern States : All General Council members from Arunachal Pradesh, Assam, Sikkim, Manipur, Meghalaya, Nagaland, Tripura, A & N Islands and West Bengal States Viz. Guwahati, Kolkata I, Kolkata II and Siliguri Regions.</p> <p>Shall be elected by the delegates from the respective geographical areas present at the Triennial General Council meeting of the Association.</p> <p>(V) Four Assistant General Secretaries (Reserved for Lady Officers) – one each from geographical areas as listed below:</p> <p>a) ASSISTANT GENERAL SECRETARY (Lady Representative) EAST: The States of Andhra Pradesh, Telangana, Madhya Pradesh, Chhattisgarh, Odisha, Jharkhand, West Bengal, A & N Islands and North Eastern States - 1 Post</p> <p>b) ASSISTANT GENERAL SECRETARY (Lady Representative) NORTH: The States of NCT of Delhi, Uttar Pradesh, Bihar, Uttarakhand, Haryana, Punjab, Himachal Pradesh, Jammu and Kashmir, Chandigarh Union Territory & Rajasthan - 1 Post</p> <p>c) ASSISTANT GENERAL SECRETARY (Lady Representative) WEST: The States of Maharashtra, Goa, Gujarat, Karnataka & Kerala - 1 Post</p>	<p>(V) Eighteen Deputy General Secretary representing geographical area as listed below:</p> <p>1) Deputy General Secretary – Delhi</p> <p>The State of Delhi consisting 2 Regions Viz. Delhi, NCR Delhi – 1 Post</p> <p>2) Deputy General Secretary – Punjab, Haryana</p> <p>The State of Punjab, Haryana and Chandigarh UT consisting 2 Regions Viz. Ludhiana and Chandigarh – 1 Post</p> <p>3) Deputy General Secretary – UP part & Uttarakhand</p> <p>The States of Uttar Pradesh (Part), and Uttarakhand consisting of 3 Regions Viz., Meerut, Lucknow and Dehradun – 1 Post</p>

EXISTING	PROPOSED
<p>d) ASSISTANT GENERAL SECRETARY (Lady Representative) SOUTH: The States of Tamil Nadu & Puducherry - 1 Post</p> <p>Shall be elected by the delegates from the respective geographical areas present at the Triennial General Council meeting of the Association.</p>	<p>4) Deputy General Secretary – Bihar & UP part</p> <p>The State of Bihar & UP consisting of 2 Regions Viz. Patna & Varanasi. – 1 Post</p> <p>5) Deputy General Secretary – Gujarat</p> <p>The State of Gujarat consisting of 3 Regions Viz. Ahmedabad, Baroda and Jaipur – 1 Post</p> <p>6) Deputy General Secretary – Maharashtra</p> <p>The State of Maharashtra consisting of 3 Regions Viz. Mumbai, Nagpur and Pune – 1 Post</p> <p>7) Deputy General Secretary – Hyderabad</p> <p>The State of Andhra Pradesh & Telangana consisting of 5 Regions Viz. Hyderabad, Tirupathi, Vijayawada, Visakhapatnam & Warangal – 1 Post</p> <p>8) Deputy General Secretary – Madhya Pradesh & Chhattisgarh</p> <p>The State of Madhya Pradesh and Chhattisgarh consisting 2 Regions Viz. Bhopal and Raipur – 1 Post</p> <p>9) Deputy General Secretary – Kolkata, Jharkhand & Odisha</p> <p>The State of Odisha, Jharkhand and West Bengal consisting of 5 Regions Viz. Berhampur, Bhubaneswar, Ranchi, Kolkata I, and Kolkata II. – 1 Post</p> <p>10) Deputy General Secretary - North East</p> <p>The State of North East consisting 2 Regions Viz. Guwahati and Siliguri – 1 Post</p>

EXISTING	PROPOSED
	<p>11) Deputy General Secretary – Kerala</p> <p>The State of Kerala consisting of 3 Regions Viz. Ernakulam, Kozhikode & Thiruvananthapuram. – 1 Post</p> <p>12) Deputy General Secretary - Karnataka</p> <p>The State of Karnataka consisting of 4 Regions Viz. Panjim Goa, Bangalore, Mysuru and Mangalore. – 1 Post</p> <p>13) Deputy General Secretary - Tamil Nadu (North) – 1</p> <p>The State of Tamil Nadu consisting of 4 Region Viz. Central Office, Chennai – I, Chennai – II and Vellore – 1 Post</p> <p>14) Deputy General Secretary – Tamil Nadu (North) - 2</p> <p>The State of Tamil Nadu consisting of 3 Regions Viz. Kancheepuram, Puducherry and Nagapattinam – 1 Post</p> <p>15) Deputy General Secretary – Tamil Nadu (Central) -1</p> <p>The State of Tamil Nadu consisting of 2 Regions Viz. Coimbatore and Erode – 1 Post</p> <p>16) Deputy General Secretary – Tamil Nadu (Central) -2</p> <p>The State of Tamil Nadu consisting of 3 Regions Viz. Dindigul, Salem and Trichy – 1 Post</p> <p>17) Deputy General Secretary – Tamil Nadu (South) –1</p> <p>The State of Tamil Nadu consisting of 3 Regions Viz. Madurai, Karaikudi and Thanjavur – 1 Post</p>

EXISTING	PROPOSED
<p>VI) Assistant General Secretaries – 49 Forty Nine or more Assistant General Secretaries - General Council Members from respective regions / Central Office.</p> <p>Shall be elected by the delegates from the respective geographical areas present at the Triennial General Council meeting of the Association.</p> <p>VII) The Executive Committee shall be competent to allocate the post of Assistant General Secretaries (including Lady representatives), State Secretaries (State/States), Vice Presidents (one for each geographical area) –</p>	<p>18) Deputy General Secretary – Tamil Nadu (South) – 2</p> <p>The State of Tamil Nadu consisting of 3 Regions Viz. Tirunelveli, Tuticorin and Nagercoil - 1 Post</p> <p>VI) Four Assistant General Secretaries (Reserved for Lady Officers) – one each from geographical areas as listed below:</p> <p>a) ASSISTANT GENERAL SECRETARY (Lady Representative) EAST: The States of Andhra Pradesh, Telangana, Madhya Pradesh, Chhattisgarh, Odisha, Jharkhand, West Bengal, A & N Islands and North Eastern States - 1 Post</p> <p>b) ASSISTANT GENERAL SECRETARY (Lady Representative) NORTH: The States of NCT of Delhi, Uttar Pradesh, Bihar, Uttarakhand, Haryana, Punjab, Himachal Pradesh, Jammu and Kashmir, Chandigarh Union Territory & Rajasthan - 1 Post</p> <p>c) ASSISTANT GENERAL SECRETARY (Lady Representative) WEST: The States of Maharashtra, Goa, Gujarat, Karnataka & Kerala - 1 Post</p> <p>d) ASSISTANT GENERAL SECRETARY (Lady Representative) SOUTH: The States of Tamil Nadu & Puducherry - 1 Post</p> <p>Shall be elected by the delegates from the respective geographical areas present at the Triennial General Council meeting of the Association.</p> <p>VII) Assistant General Secretaries - 54 Fifty four or more Assistant General Secretaries - General Council Members from respective regions / Central Office.</p> <p>Shall be elected by the delegates from the respective geographical areas</p>

EXISTING	PROPOSED
<p>a)Vice President (South) – The States of Telengana, Andhra Pradesh, Karnataka, Goa, Kerala, Tamil Nadu & Puducherry</p> <p>b)Vice President (North) – Rest of India,</p> <p>c)State Secretaries (State/States), State Secretaries of Region/Group of States from time to time and notify the members well in advance to the election.</p> <p>VIII)</p>	<p>VIII) The Executive Committee shall be competent to allocate the post of Assistant General Secretaries (including Lady representatives), Joint General Secretary (State/States), Deputy General Secretaries, Vice Presidents (one for each geographical area)–</p> <p>a)Vice president (South) — The States of Panjim Goa, Karnataka, Kerala, Tamil Nadu & Pondichery UT.</p> <p>b)Vice President (North & West) – The States of Bihar, Delhi, Gujarat, Haryana, Himachal Pradesh, J&K, Maharashtra, Punjab, Rajasthan, Uttarakhand and Uttar Pradesh.</p> <p>c)Vice President (Central & East) – The states of Andhra Pradesh, Telangana, Chhattisgarh, Madhya Pradesh, Jharkhand, Odisha, West Bengal, Andaman & Nicobar UT and North East.</p> <p>From time to time and notify the members well in advance to the election.</p>
<p>14 (n) Contestants for any post should be from the constituency to which the post is allocated by the Executive Committee or by Rule 14 (i) of the Rules and Regulations of the Association.</p>	<p>14 (n) Contestants / Proposer / Seconder for any post should be from the constituency to which the post is allocated by the Executive Committee or by Rule 14 (i) of the Rules and Regulations of the Association.</p>
<p>14 (o) Contestants should not be in arrears of subscription / Levy on date of</p>	<p>14 (o) Contestants should not be in arrears of subscription / Levy as on</p>

EXISTING	PROPOSED
<p>circular calling for nomination issued by election committee</p> <p>14 (p) Proposer and seconder for any post not be in arrears of subscription / levy on date of circular , calling for nomination issued by the election committee</p>	<p>date of Circular issued for delegate election.</p> <p>14. (p). Proposer and seconder for any post not be in arrears of subscription / levy as on date of Circular issued for delegate election.</p>
<p>16. DUTIES OF OFFICE BEARERS</p> <p>c) Vice Presidents: The Vice Presidents shall assist Senior Vice Presidents and the President according to their directions and shall act for them in the absence of them as directed by them.</p> <p>g) State Secretaries (State/States) : State Secretaries (State/States) shall assist the Vice President of the respective geographical area, Joint General Secretary (All India) and the General Secretary and act according to their directions. They shall also co-ordinate the activities of the Association in their respective domain of State/States.</p> <p>(h) Assistant General Secretaries (RESERVED FOR LADIES) : Assistant General Secretaries (RESERVED FOR LADIES) shall assist State Secretaries of respective geographical area, the Vice President of the respective geographical area, Deputy General Secretaries (All India), Joint General Secretary (All India) and the General Secretary according to their directions.</p> <p>(i) Assistant General Secretaries : Assistant General Secretaries shall assist State Secretaries of the respective geographical area, the Vice President of the respective geographical area, Deputy General Secretaries (All India), Joint General Secretary (All India, and the General Secretary and act according to their directions.</p>	<p>16. DUTIES OF OFFICE BEARERS</p> <p>c) The Vice President (All India) and the other Vice Presidents shall assist Senior Vice Presidents and the President according to their directions and shall act for them in the absence of them as directed by them.</p> <p>g) Joint General Secretary State/States shall assist the Vice President of the respective geographical area, Joint General Secretary (All India) and the General Secretary and act according to their directions. They shall also co-ordinate the activities of the Association in their respective domain of State/States.</p> <p>h) Deputy General Secretaries (State/States) shall assist Joint General Secretaries (State/Staes) of the respective geographical area, the Vice President of the respective geographical area, Deputy General Secretaries (All India), Joint General Secretary (All India) and the General Secretary and act according to their directions. They shall also co-ordinate the activities of the Association in their respective State/States.</p> <p>(i) Assistant General Secretaries (RESERVED FOR LADIES) : shall assist Joint General Secretaries of respective geographical area, the Deputy General Secretaries of the respective geographical area, the Vice President of the respective geographical area, Deputy General Secretaries (All India), Joint General Secretary (All India) and</p>

EXISTING	PROPOSED
<p>(j) Joint Secretaries : Joint Secretaries shall assist their Assistant General Secretary, Deputy General Secretary (Zone), Assistant General Secretaries (Ladies) of the respective geographical area, State Secretaries (State/States) of the respective geographical area, Vice President of the respective geographical area, Deputy General Secretaries (All India), Joint General Secretary (All India) and the General Secretary and act according to their directions.</p> <p>(k) Treasurer : Treasurer shall maintain books of Accounts, Memberships receipts and shall issue receipts for collection of subscriptions other than under check off system, miscellaneous receipts etc., He shall prepare a statement of Accounts annually and place before the Committee and the General Council.</p> <p>(l) Joint Treasurers : Joint Treasurers shall assist the Treasurer in performance of his duties.</p>	<p>the General Secretary and act according to their directions.</p> <p>(j) Assistant General Secretaries shall assist the Deputy General Secretaries (State/States) of the respective geographical area, Joint General Secretaries (State/States) of the respective geographical area, the Vice President of the respective geographical area, the Vice President (All India), Deputy General Secretaries (All India), Joint General Secretary (All India), and the General Secretary and act according to their directions.</p> <p>(k) Joint Secretaries : Joint Secretaries shall assist their Assistant General Secretary, Deputy General Secretary (State/States), Assistant General Secretaries (Ladies) of the respective geographical area, Joint General Secretaries (State/States) of the respective geographical area, Vice President (All India, Vice President of the respective geographical area, Deputy General Secretaries (All India), Joint General Secretary (All India) and the General Secretary and act according to their directions.</p> <p>(l) Treasurer : Treasurer shall maintain books of Accounts, Memberships receipts and shall issue receipts for collection of subscriptions other than under check off system, miscellaneous receipts etc., He shall prepare a statement of Accounts annually, and place before The Committee and the General Council. The Treasurer shall act according to the directions of General Secretary and President.</p> <p>(m) Joint Treasurers: Joint Treasurers shall assist the Treasurer in performance of his duties.</p>